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## RESOLUTION PROPOSAL

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**DATE:** April 22, 2010  
**SUBJECT:** Solid Waste Collection Contract  
**SPONSOR:** Solicitations and Contract Review Committee

**BACKGROUND INFORMATION:**

The Association's contract with Waste Management, Inc. for the collection and processing of the community's solid waste will expire effective June 1, 2020. It is critical that we execute a follow-on contract to ensure continued service.

Following Board approval of the RFQ on January 28<sup>th</sup>, proposals were solicited from a total of thirteen qualified contractors doing business in Virginia. On February 16<sup>th</sup>, Solicitations and Contracts Administrator Linda Adams conducted a site visit and pre-proposal conference attended by nine participants representing six qualified Contractors. Five proposals were received by the deadline of 5:00PM on March 10<sup>th</sup>.

Following an initial S&CR analysis of the Proposals received, face-to-face meetings with three of the five competing contractors were scheduled; two proposals that were non-competitive and not in compliance with the RFP were eliminated from consideration.

After a lengthy process of interviews; work sessions; a site visit; and intense negotiations on the part of the Solicitations and Contracts Administrator, the Committee is pleased to present to the Board of Directors a negotiated contract for approval. The Contract represents an agreement that will provide the best combination of value and performance.

Staff and the Solicitation and Contracts Review Committee recommend that the attached Firm Fixed Price Contract for the collection, recycling and disposal of all Lake Monticello solid waste be awarded as presented, pending legal review.

**STAFF RECOMMENDATION:** Concur

**PROPOSED FINANCIAL IMPACT:**

**PROPOSED SOURCE OF FUNDING:**

Improved Property Fee

**STRATEGIC PLAN REFERENCE:**

3.5: Provide for responsive and cost effective removal of trash, recyclables, leaves, snow and other debris in an environmentally sound manner

**POSSIBLE MOTION:**

Move that the Board of Directors approve, and authorize the President and General Manager to sign, an exclusive Firm Fixed Price Contract with \_\_\_\_\_ for the collection, recycling and disposal of Lake Monticello solid waste with the terms and conditions specified in the contract. The contract shall be in effect from June 1, 2010 to May 31, 2013 with additional options to May 31, 2014 and to May 31, 2015, to be exercised at the discretion of LMOA. This approval is given subject to review by LMOA's attorney.

**PERSON RESPONSIBLE FOR FOLLOW-UP:**

Solicitations and Contracts Administrator