

**LMOA POLICY MANUAL**  
**CHAPTER FOUR - Section 4.03**  
**LEGAL OPINIONS: ADMINISTRATIVE CONTROL**

Date: Sep. 21, 1989

**SUBJECT:** Legal Opinions Administrative Control  
**CONTACT:** Office Manager  
General Manager

**I. POLICY**

It is the policy of the LMOA Board of Directors that a legal file be maintained in this office, containing all of the legal opinions provided to this Association.

**II. AVAILABILITY**

This material may be read by any director or if desired, copies of the material may be provided to the director. This material is confidential and all directors are requested to maintain corporate confidentiality to properly protect the Association.

**III. APPLICATION**

The Office Manager shall see that this file is properly maintained and indexed to provide ready access by management or the Board of Directors.

REFER: Property Owner's Association Act, 55-510. Access to Association records. C.4