

LMOA POLICY MANUAL

CHAPTER FIFTEEN - Section 15.02

Subject: Group Outings

Date: September 2, 1981

Contact: General Manager

Amended: July 16, 1984

Amended: September 28, 2000

I. POLICY

It is the policy of the LMOA Board of Directors to work positively with property owners to promote the use of the Association's amenities by responsible groups.

II. REQUIREMENTS

Procedures for authorization of Group Outings and responsibilities are described as follows:

- A. Any property owner desiring to invite a group of over 25 persons to a group outing and using a recreational facility at Lake Monticello (exclusive of private parties at the Clubhouse, main beach, and Golf Course which require contracts) shall submit an application for use to the General Manager. The General Manager will review the request and either approve or disapprove, as appropriate.

The property owner's application must be presented to the General Manager at least five working days prior to such an outing. The signed application must include the names of all expected guests.

- B. A fee of \$2.00 per person in the group will be required in advance to cover the increase maintenance generated by a group activity and to cover possible damage. If an event is canceled, the entire fee will be returned. In the event the damages exceed the amount of fees, the property owner will be held fully accountable for any balance due.

- C. In the event such approval is obtained from the General Manager, the following conditions will apply:

1. Such outing would be restricted to public areas identified in the application and approved by the General Manager.
2. The Association reserves the right to assign additional personnel for the event (i.e. Security and/or maintenance personnel) and to include the cost to the property owner. This cost will be identified to the property owner prior to the event unless the personnel is necessitated through improper conduct by the group and the Association could not properly anticipate it.
3. No alcoholic beverages are permitted except in strict compliance with the regulations established by the Virginia ABC Board.
4. Property owners and their guests must conform with the rules and regulations established for each amenity and the community.

5. Admission to Lake Monticello to participate in such an outing shall be by the normal guest procedures, in writing 7 days in advance of the outing date.
6. Consistent with present practices and at the discretion of the General Manager, an area may be roped off or designated for the group's use at the identified amenity. The property owner is expected to be with his guests at all times.
7. The Association or the General Manager shall **not** be responsible in any way for reservations or preparations for any group outing. All amenities will remain available for members' use and the group outing will not create the need to close the amenity for members' use.
8. The provisions of sub-paragraphs b. and c. 5 above apply to all individuals 6 years old and older.

III. RESPONSIBILITIES

Proper decorum must be observed in all areas of the community by the property owner and his guests. An owner is responsible not only for his conduct and indebtedness but also for that of his guests.

IV. APPLICATION

The General Manager has the responsibility of reviewing all property owners' requests for group outings and either approving or disapproving as appropriate.

All new and revised requests must be reviewed prior to approval.

All approved applications should have the proper fees administratively handled. The Association's calendar shall reflect the booking.