

CHAPTER SIXTEEN - Section 16.09
BROADCAST COMMUNICATIONS COMMITTEE CHARTER

Adopted: August 25, 1994
Amended: January 25, 1996
Amended: May 23, 2002
Amended: August 26, 2004

I. PURPOSE

The Broadcast Communications Committee shall be an Operating Committee of the Lake Monticello Owners' Association Board of Directors. Its primary purpose shall be to oversee the operation of the Association's broadcast program; interface with the cable television provider for the reserved television channels; operate the Association's "government channel," including direction, production and broadcast of all programs; and provide audio-visual assistance as needed.

II. MEMBERSHIP AND STRUCTURE

- A. The Broadcast Communications Committee shall consist of five property owners appointed in accordance with PM 16.0, Committees.
- B. Candidates for appointment to the Broadcast Communications Committee shall be selected from within the Broadcast Communications Group (*see III. A. below*). Radio, television, audio/visual and/or communications experience will be important factors in recommending candidates for appointment by the Board of Directors.

III. DUTIES AND RESPONSIBILITIES

Duties and responsibilities of the Broadcast Communications Committee shall include, but not be limited to

- A. Recruiting and training of as many persons as necessary to assist in accomplishing its objectives. This group, to include Committee members and others, shall be known as the Broadcast Communications Group.
- B. Engineering of the LMOA broadcast system including acquisition, installation, operation, maintenance and storage of equipment; training of personnel and technical evaluation of program content.
- C. Familiarizing the Board of Directors with changes in technology that may enhance the Association's broadcast communications with members.
- D. Operation of LMOA's government cable channel, which shall be performed in accordance with PM 15.13, Lake Monticello Government Channel, and include acquisition, production and post-production; airing of program material; quality control; props; lighting and audio quality. Responsibilities to include
 - 1. Identification of events, programs and informational material suitable for broadcast, adhering to policies and other directives of the Lake Monticello Owners' Association Board of Directors.
 - 2. Coverage of meetings and events deemed to be appropriate for coverage, including but not limited to the regular open session meetings of the Board of Directors.
 - 3. Programming of broadcast material including format, frequency, subject material, talent and scheduling.

4. Interface with LMOA cable supplier to ensure compliance with contractual agreements.

IV. MEETINGS

Meetings shall be held monthly, or as needed to conduct the affairs of the Committee.

All actions of, and conduct by, the Broadcast Communications Committee shall be in strict compliance with PM 16.0 - Committees, unless specifically prescribed otherwise by adoption of this Charter by the LMOA Board of Directors.

Cross-Reference: PM 15.12, LMOA Government Channel
 PM 16.0, Committees