

**CHAPTER SIXTEEN – Section 16.15
SAFETY AND SECURITY COMMITTEE CHARTER**

Approved:	March 13, 1981
Amended:	February 25, 1993
Amended:	August 25, 1994
Amended:	July 17, 1997
Amended:	December 18, 1997
Amended:	February 28, 2002
Amended:	September 28, 2006
Amended:	May 22, 2008

I. PURPOSE

The Safety and Security Committee shall be an Advisory Committee of the LMOA Board of Directors. Its primary purpose shall be to advise the Board in matters affecting the safety and security services and activities at Lake Monticello.

II. MEMBERSHIP AND STRUCTURE

A. The Safety and Security Committee shall consist of no less than five nor more than nine members appointed in accordance with PM 16.0 – Committees.

III. DUTIES AND RESPONSIBILITIES

- A. Advise and assist the Board in carrying out its responsibilities regarding matters of safety and security.
- B. Make recommendations regarding the safety and security needs of the community including law enforcement, security, facilities and equipment, access to the community, and safety as they relate to LMOA members, employees, visitors, and/or property.
- C. Develop plans for programs, activities, and personnel to meet LMOA’s current and future safety, security and law enforcement needs.
- D. Develop and/or revise and recommend policies, rules, regulations and/or practices, which may affect and/or improve safety and security for LMOA’s members, employees, visitors and/or property.
- E. Inform the General Manager or his/her designee of deficiencies in safety and security conditions, operations, activities or functions. Work with management to resolve these deficiencies.
- F. Assist in the development of estimated operating and capital expenditure requirements for the effective delivery and provision of services including the provision for, and the retention and indemnification of LMOA’s personnel.
- G. Publicize the benefits and necessity of safety and security related programs and activities in order to maximize member participation in such programs and activities.
- H. Assess the effectiveness of and support for safety and security services and activities among the LMOA membership.
- I. Maintain liaison and coordination with other committees whose responsibilities may impact, affect and/or be in support of safety and security activities.
- J. Assume other duties and responsibilities as may be assigned from time to time by the Board of Directors.

- K. Present proposals to the Board of Directors for consideration, authorization and/or implementation, provided however that those proposals are signed by the chairperson or secretary of the Committee.

IV. MEETINGS

- A. Meetings shall be held monthly, or as needed.
- B. Closed sessions
 - 1. By adoption of this Charter, the Board of Directors authorizes the Safety and Security Committee to convene closed sessions to discuss and consider potential or pending litigation and matters involving violations of the declarations or rules and regulations adopted pursuant thereto for which a member, his family members, tenants, guests, or other invitees are responsible; or for discussion concerning committee membership, appointments and relations between committees. Attendance at a closed session is limited to the Safety and Security Committee members and persons invited by the Committee. The minutes of such closed session shall disclose all persons present.
 - 2. Each member of the Safety and Security Committee shall keep all sensitive information brought before the Committee confidential, both during and after that member's term on the Committee.

All actions of, and conduct by, the Safety and Security Committee shall be in strict compliance with PM 16.0, Committees, unless specifically prescribed otherwise by adoption of this Charter by the LMOA Board of Directors.