

CHAPTER 16 – Section 16.19

LEADERSHIP DEVELOPMENT COMMITTEE CHARTER

Adopted: November 21, 2002
Amended: September 25, 2003
Amended: November 18, 2004
Amended: May 26, 2005
Amended: March 23, 2006

I. PURPOSE

The Leadership Development Committee shall be an Operating Committee of the Lake Monticello Owners' Association Board of Directors. Its purpose shall be to work with staff to encourage member participation in Association volunteer opportunities, such as service on committees and/or the Board of Directors. The Committee shall familiarize LMOA members with the procedures for becoming candidates and inform and prepare them for all levels of community service. The Committee shall perform its duties through meetings, seminars, forums, printed material and other means that are reasonable and appropriate.

II. COMMITTEE MEMBERSHIP AND STRUCTURE

- A. The Leadership Development Committee shall be comprised of five to seven members selected in accordance with PM 16.0, Committees, with emphasis on professional experience in team building, leadership training, volunteer coordination and management or similar fields.
- B. The committee shall have the authority to bring in as needed persons with appropriate expertise to assist in professional areas not covered by the committee members.

III. COMMITTEE DUTIES AND RESPONSIBILITIES

- A. The Committee shall develop training sessions and material that will focus on encouraging and educating potential candidates to qualify them for all volunteer opportunities within the Association, with a strong emphasis on responsible leadership.
- B. The Committee shall plan, develop and implement training and other activities, as provided by its charter, including but not limited to:
 - 1. Conducting informational sessions that will help prospective candidates to gain an understanding of the responsibilities and commitment of committee members and directors, including such topics as
 - a) LMOA governing documents;
 - b) the interdependent relationship between the Board of Directors, committees and staff;
 - c) the process required for becoming a candidate for committees or Board of Directors;
 - d) the personal commitment needed to serve effectively; and
 - e) other topics as appropriate for the purpose of the activity.
 - 2. Conducting informational sessions for the benefit of potential director and committee candidates at an appropriate time prior to the need to generate such candidates. The content of the sessions will be designed for the benefit of each group with the

- purpose of promoting understanding of the duties and responsibilities of the upcoming vacancies and the process and deadlines for candidates.
3. Produce and implement continuing educational opportunities for directors and committee members to strengthen their leadership abilities for the benefit of the Association and community.
- C. All actions of and conduct by the Leadership Development Committee shall be in compliance with PM 16.0, Committees.